

## ***Part 1 – Agency Profile***

### **Agency Overview**

The Division of Building Safety is a self-governing agency which is funded by fees for licenses, permits, plan reviews, and apprentice/trainee registrations. The Division oversees multiple programs with 152 employees across the state. Five bureaus – electrical, building, plumbing, public works contractor licensing and heating, ventilation and air conditioning - have board oversight. Currently, the Division is receiving grant monies from the US Department of Energy and the Northwest Energy Efficiency Alliance to provide an energy conservation program. Federal funding is also utilized to underwrite a consumer complaint program for manufactured housing owners and the Housing and Urban Development (HUD) manufactured home in-plant inspection program. The industrial safety and logging safety programs provide safety and consultation services to the public.

### **Core Functions/Idaho Code**

**Electrical Bureau:** Per Title 54, Chapter 10, the Electrical Bureau safeguards life and property for the citizens of Idaho from the hazards arising from the use of electricity to ensure that all electrical installations within the State comply with the most current safety codes and electrical standards. The Electrical Bureau provides the public with highly trained and qualified electrical inspectors having the most up-to-date knowledge and skills necessary to minimize electrical fires, injuries and loss of life.

**Building Bureau:** Per Title 39, Chapter 41, the Building Bureau administers numerous building code regulatory programs involving the construction of state facilities, schools, prefabricated structures, manufactured homes, rehabilitation of older manufactured homes and manufactured home industry licensing, as well as providing various other contractual services to local jurisdictions. The Building Bureau performs plan reviews and/or inspections to determine compliance with adopted building, accessibility, mechanical, fuel gas, energy conservation, and HUD construction safety codes or standards.

**Plumbing Bureau:** Per Title 54, Chapter 26, the Plumbing Bureau provides for the health and safety of the citizens of Idaho, in public and private buildings, by ensuring that plumbing practices are in compliance with the Uniform Plumbing Code, and that the licensing requirements of Idaho Code and Administrative Rules have been met.

**Heating, Ventilation and Air Conditioning (HVAC) Bureau:** Per Title 54, Chapter 50, the HVAC Bureau provides for the regulation, licensing, testing, and education of installers of heating, ventilation and air conditioning systems to ensure proper installation and compliance with the most current adopted codes applicable to the HVAC industry.

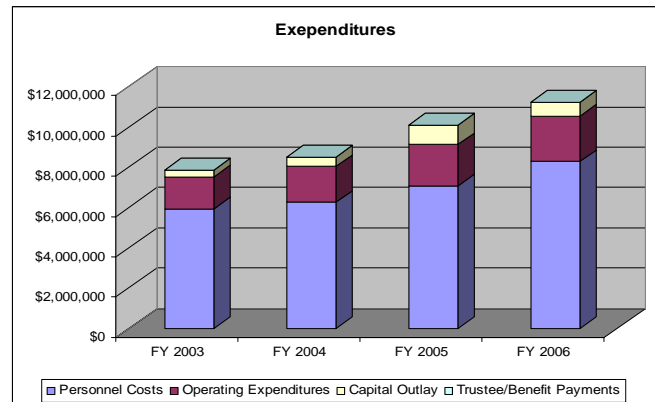
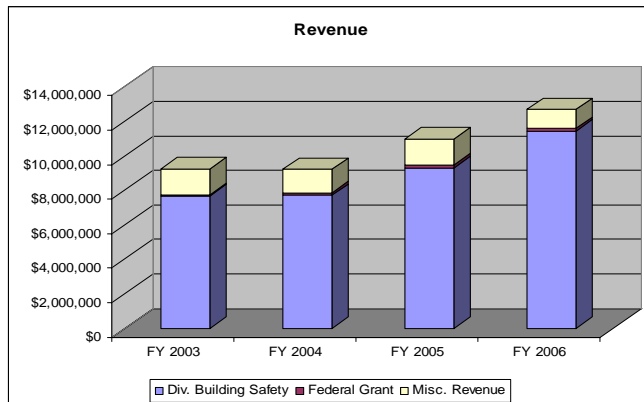
**Industrial Safety Program:** Per Title 39, Chapter 80, the Industrial Safety Program inspects state and school district facilities, upon written request, in an effort to ensure safe working conditions and reduce occupational accidents and fatalities, thereby reducing the costs of worker's compensation insurance. The Industrial Safety Program administers to, and obtains voluntary compliance with, health and safety standards as they apply to public employees' workplaces and, indirectly, to the public. Consultation services and training resources on occupational safety issues are also provided. Per Title 39, Chapter 86, the statewide elevator safety program is managed for the protection of the owners, employees, and the public. Per Title 72, Chapter 7, a statewide boiler safety program is also managed for the protection of the owners, employees, and the public.

**Logging Safety Program:** Per Title 72, Chapter 7, the Logging Safety Program works to reduce the frequency and severity of accidents in the logging industry, as well as reducing logging industry insurance rates. The Logging Safety Program continually works at gaining the trust and respect of the logging community.

**Public Works Contractor Licensing Bureau:** Per Title 54, Chapter 19, the Public Works Contractors License Board licenses all contractors and construction managers performing public works construction.

**Revenue and Expenditures:**

Revenue	FY 2003	FY 2004	FY 2005	FY 2006
Div. Building Safety	\$7,699,800	\$7,711,700	\$9,317,600	\$11,460,400
Federal Grant	\$46,600	\$147,800	\$151,900	\$129,300
Misc. Revenue	<u>\$1,510,600</u>	<u>\$1,367,300</u>	<u>\$1,508,400</u>	<u>\$1,100,500</u>
<b>Total</b>	<b>\$9,257,000</b>	<b>\$9,226,800</b>	<b>\$10,977,900</b>	<b>\$12,690,200</b>
Expenditure	FY 2003	FY 2004	FY 2005	FY 2006
Personnel Costs	\$5,944,100	\$6,278,400	\$7,102,200	\$8,295,000
Operating Expenditures	\$1,594,700	\$1,782,700	\$2,053,000	\$2,266,600
Capital Outlay	\$340,100	\$451,500	\$949,400	\$688,300
Trustee/Benefit Payments	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Total</b>	<b>\$7,878,900</b>	<b>\$8,512,600</b>	<b>\$10,104,600</b>	<b>\$11,249,900</b>

**Profile of Cases Managed and/or Key Services Provided**

Cases Managed and/or Key Services Provided	FY 2003	FY 2004	FY 2005	FY 2006
Electrical Licenses Issued	8,855	9,876	10,199	10,592
Electrical Apprenticeship Registrations Issued	2,628	2,853	3,012	3,562
Electrical Permits Issued	34,981	36,947	42,351	42,756
Electrical Inspections Completed	67,600	71,404	74,144	80,597
Building Plans Checked	325	346	402	417
Building Inspections for Building and Energy Code Compliance	1,844	1,903	1,242	2,987
HUD/State Administrative Agency Manufactured Home Inspections	786	573	473	633
HUD/IPIA In-plant Inspections of Manufactured Homes	6,800	6,467	6,514	6,673
Manufactured Housing Dealer Licenses Issued	505	436	400	409
Plumbing Licenses Issued	3,796	3,779	3,926	4,443
Plumbing Apprentices Registered	653	727	853	1,545
Plumbing Inspections Conducted Within 12 Hours	69,357	55,701	61,554	62,992
Public Works Contractor Licenses Issued	2,800	2,496	1,809	2,488
HVAC Permits Issued			3,264	9,023
HVAC Inspections Completed			3,628	20,764
HVAC Licenses Issued			4,852	5,313
HVAC Apprentices Registered			430	1,114

Cases Managed and/or Key Services Provided	FY 2003	FY 2004	FY 2005	FY 2006
Public Building Safety Inspections Completed	9,049	9,049	6,704	6,595
Elevator Inspections	254	125	271	507
Logging Operations Inspections	783	826	848	840
Logging First-aid Class Attendees	2,036	1,892	1,979	1,725

## Part II – Performance Measures

Performance Measure	2003	2004	2005	2006	Benchmark
1. # of inspections performed per FTP	N/A	N/A	N/A	N/A	2,500
2. # of permits finalized per FTP	N/A	N/A	N/A	N/A	1,250
3. Response time for inspections	N/A	N/A	N/A	N/A	50% within 24hrs, 90% within 48hrs
4. Registrations / Licenses processed per FTP	N/A	N/A	N/A	N/A	1,279
5. Customer outreach, consulting, and education activities outside of the formal inspection and licensing process	N/A	N/A	N/A	N/A	5,000 man-hours

### Performance Measure Explanatory Note:

Expansion and contraction in the construction industry is obviously beyond the control of the Division, but has a profound impact on Division productivity. The Division will strive to use resources wisely while doing its utmost to protect the health and safety of Idaho citizens. The development and implementation of the new software system, along with enhanced training efforts and more efficient inspection methods (including a trial program for contract inspectors), will enhance DBS's ability to efficiently deliver services. Raising the skill levels of managers and supervisors is essential to achieving our goals.

#### For More Information Contact

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